



Steps to Grant Writing



Grant writing offers an exceptional and accessible avenue to seek and obtain funding for the diverse needs of schools and classrooms. Grants play a vital role in supporting PreK-12 educational institutions, ensuring that funds are directed towards classrooms, ultimately enhancing the experiences of both educators and students. By acquiring grants, schools can expand their resources, access innovative curriculum, integrate advanced technology, and create more opportunities for growth and development.

Are you considering writing a grant for your classroom or school?

1. Assess the need:
 - Review national mental health data trends.
 - Analyze community health data from bi-annual reports by local hospitals.
 - Conduct listening sessions or World CAFEs to gather community input.
 - Evaluate district wellness data, including discipline, suicide, threat assessment, bullying, risky behavior, and attendance.
2. Identify intervention needs:
 - Conduct a root cause analysis.
 - Utilize protocols like SWAT, 5 Whys, and Fishbone to determine causes.
3. Establish key partnerships:
 - Form a dedicated team within the district to support large-scale implementation.
 - Engage community partners and seek conditional MOUs.
4. Review evaluation rubrics and address specific questions in the narrative.
5. Develop a comprehensive budget:
 - Consider factors such as salary and benefit increases.
 - Account for inflation rates related to vendors.
6. Ensure funding sustainability:
 - Determine long-term strategies once the grant funding ends, such as using the General Fund, seeking private philanthropic support, or implementing Train-the-Trainer models.
7. Create a project timeline and adhere to it:
 - Allow extra time in the end for reviewing, gathering artifacts, and finalizing the submission.

Additional Resources and Links:

Grants.gov: Grant Writing Basics

US DOE: Grant Writing 101

The NEA Foundation: Writing Tutorial